



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE COTABATO
Quirino Drive, Kidapawan City, Region XII
Tel No. (064) 577-1412, Email: penrocota17@gmail.com



January 15, 2023

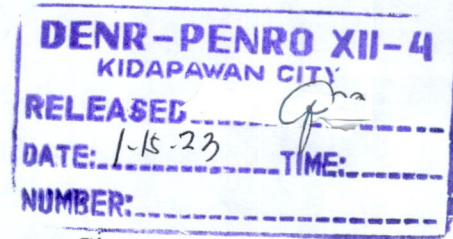
MEMORANDUM

FOR : The Regional Executive Director
DENR Region 12, Koronadal City

ATT'N : The Chief, Administrative Division

FROM : The PENR Officer
DENR 12 PENRO Cotabato, Kidapawan City

SUBJECT : **SUBMISSION OF REPORT ON UNDERTAKING OF EARLY
PROCUREMENT FOR AT LEAST 50% OF THE TOTAL VALUE
OF ELIGIBLE PROCUREMENT PROJECTS OF PENRO COTABATO**



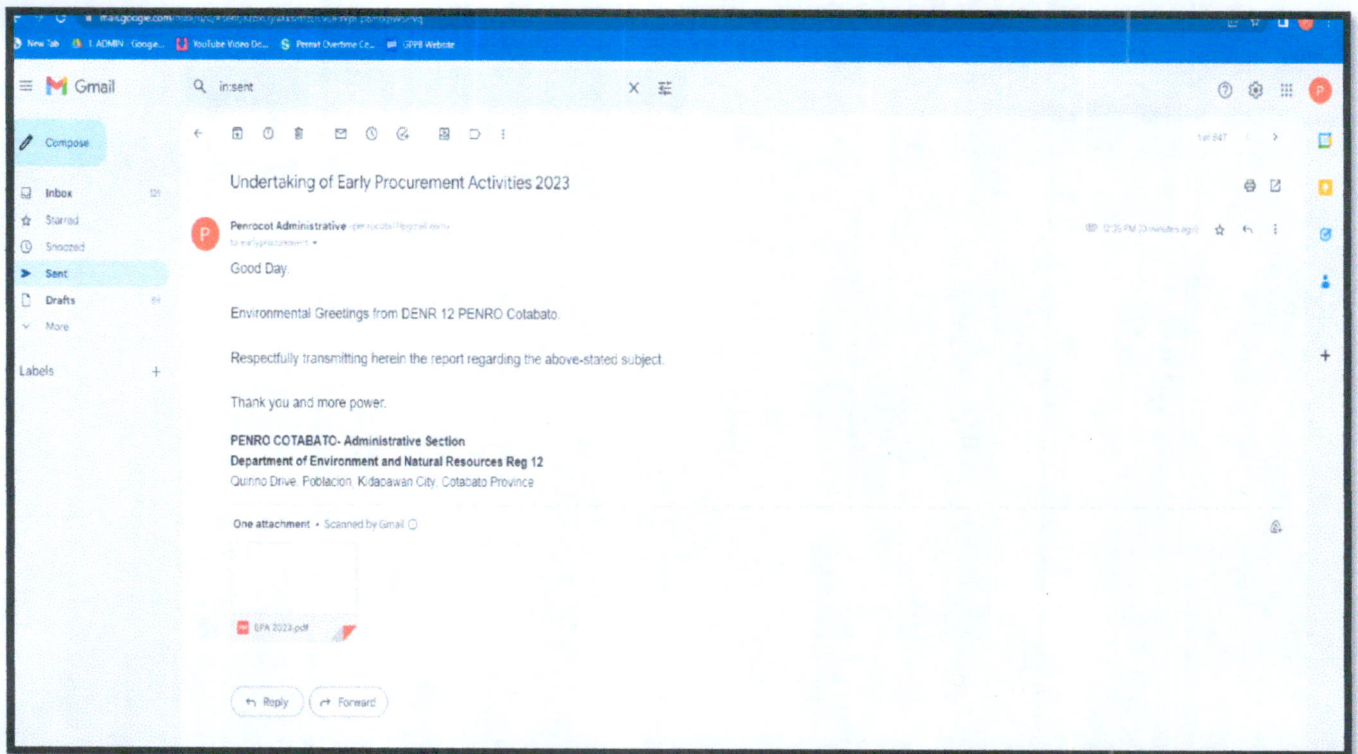
This refers Inter-agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems Memorandum Circular No. 2020-01 dated 02 June 2022 RE: Guidelines on the Grant of PBB under EO No. 80, series of 2012 and EO No. 201, series of 2016. Furthermore, this Office has properly processed the procurement of motor vehicles in accordance with the Government Procurement Reform Act (RA 9184). Which, only one (1) identified Early Procurement Activity has been done by this Office.

Providing hereunder is a screenshot of the submitted duly notarized Certification of the undertaking of Early Procurement Activities form (Annex 10) the GPPB-TSO email address specifically at earlyprocurement@gppb.gov.ph.

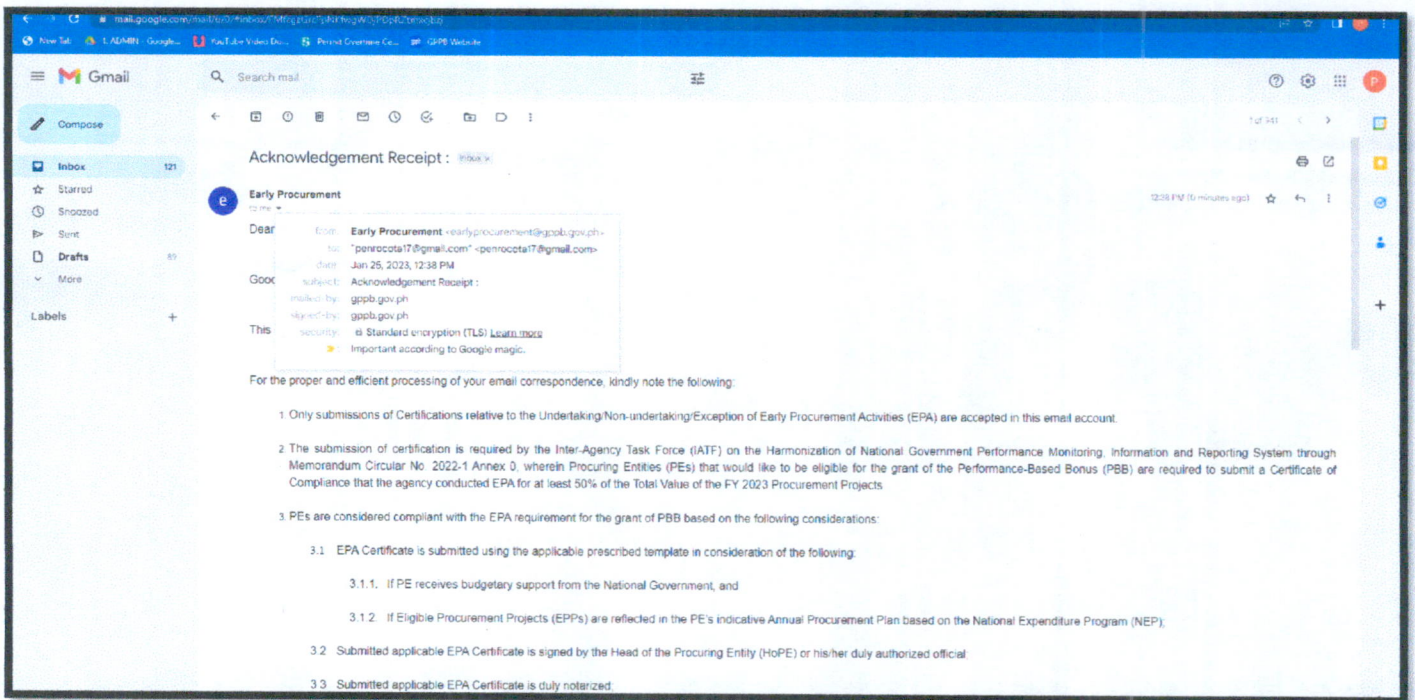
For information and reference.

For and in the absence of the
PENR Officer:

DANILO P. MUYCO, JD.
Chief, Management Services Division



ACKNOWLEDGEMENT RECEIPT FROM GPPB-TSO



CERTIFICATION
Undertaking of Early Procurement Activities (EPA)

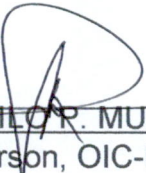
I hereby certify that **Department of Environment and Natural Resources XII PENRO Cotabato** has successfully undertaken Early Procurement Activities for 100% of the value of eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan/s consistent with the National Expenditure Plan for Fiscal Year 2023 in the following amounts:

Description ¹	Total Amount (in PhP)
a. Total Amount in Indicative APP	2,100,000.00
b. Less: Exclusions ²	126,000.00
c. Total Value of eligible EPA projects [c=(a-b)]	1,974,000.00
d. Amount of Successful ³ EPA projects	1,974,000.00
e. Percentage of Successful EPA [e=d/c]*100]	<u>100%</u>

This Certification is being made in compliance with the General Administration and Support Services Target of the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2020, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems Memorandum Circular No. 2020-1, pursuant to the Implementation of EPA issued under Government Procurement Policy Board Circular No. 06-2019.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the Department of Environment and Natural Resources XII PENRO Cotabato and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on January 15, 2023 in Kidapawan City, Philippines.

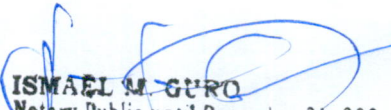

DANILO R. MUYCO
 BAC Chairperson, OIC-PENR Officer

SUBSCRIBED AND SWORN to before me this 15 JAN 2023, in Kidapawan City, Philippines, with affiant exhibiting me his/her DENR ID No. 2021RO-XII012999 issued on January 2021 at Kidapawan City.

NOTARY PUBLIC

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 Book No. 190
 Series of 2023




ISMAEL M. GUERO
 Notary Public until December 31, 2023
 PTR No. 2668467, Ci 04-2023
 IBP No. 0052/12-16-2022
 Roll No. 29743
 TIN 156-768-488
 MCLE Comp. No. VI-0024291
 Valid until April 15, 2023
 Kidapawan City, North Cotabato

¹ Amount and values refer to the Approved Budget for the Contract.

² GPPB Circular 06-2019 dated 17 July 2019

³ Section 4.2 of DBM Circular 2018-8 dated 30 July 2018 provides that "Early Procurement activities shall refer to pre-procurement conference until post-qualification of bids and recommendation by the Bids and Awards Committee (BAC) to award the contract to the