

PCOT-2024-2549



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES XII
Provincial Environment and Natural Resources Office Cotabato
Quirino Drive, Kidapawan City
Tel No. (064) 577-1412, Email: penrocota17@gmail.com



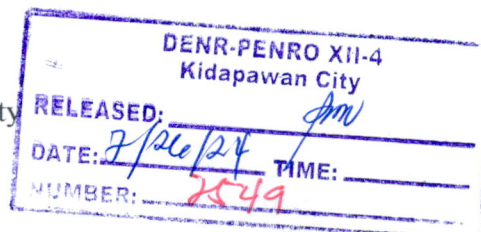
July 26, 2024

MEMORANDUM

FOR : **The Regional Executive Director**
DENR XII, Aurora Street, Koronadal City

FROM : **The Chief, Administrative Division**

SUBJECT : **SUBMISSION OF ANNUAL PROCUREMENT PLAN- COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) OF FY 2025**



This refers to the PS-DBM Advisory 2024-018, regarding the reminder on the submission of procurement reports for FY 2024. This office respectfully submits the Annual Procurement Plan- Common-Use Supplies and Equipment (APP-CSE) for FY 2025.

Attached herewith is a printed screenshot of the submitted Annual Procurement Plan-Common-Use Supplies and Equipment (APP-CSE) at the GPPB-TSO email address specifically app@gppb.gov.ph.

For information and reference.


RADZAK B. SINARIMBO, J.D., MPA, MAPDS



Republic of the Philippines

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES XII

Provincial Environment and Natural Resources Office Cotabato


Quirino Drive, Kidapawan City

Tel No. (064) 577-1412, Email: penrokidapawan@denr.gov.ph

POSTING CERTIFICATION

This is to certify that the DENR Provincial Environment and Natural Resources Office Cotabato has posted its APP-CSE 2025 and APP-CSE 2025- Other Items on its agency website and can be accessible through this link: <https://www.penrokidapawan.com/index.php/component/content/article/85-articles/563-transparency-2022>.

This certification is being issued in compliance with GPPB Circular No. 03-2020, this 26th day of July, 2024.


Engr. EUNICE S. CALAWEN, EnP
Chairperson, Bids and Awards Committee

SCREENSHOT OF APPROVED ANNUAL PROCUREMENT PLAN- COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) FOR FY 2025

Upload Date: July 26, 2024 @ 4:50 pm

Approved APP-CSE

Organization Name: DEPARTMENT OF ENVIRONMENT AND NATURAL RES - PEVRO KIDAPWAW CITY

Created Date: 25-Jul-2024 04:35 PM | Approved Date: | Status: Approved

View Uploads of APP-CSE | Export To Excel

Sl. No.	Item Code	Item Description	Unit of Measure	Item Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Qty	Contract Qty	Remaining Qty	Item Category	
1	4410159-4 FP-002	Paper Toner/Cutting Machine	unit		0	0	1	1	9,297.00	0	0	0	0	0	0	0	0	0	0	9,297.00	
2	4412015- FD-102	FOLDER WITH TAB, LEGAL	pack	COMMON OFFICE SUPPLIES	0	0	5	5	2,069.00	0	0	5	5	2,369.00	0	0	0	0	0	0	4,438.00
3	4412015- FD-101	FOLDER WITH TAB, A4	pack	COMMON OFFICE SUPPLIES	0	0	5	5	1,890.00	0	0	5	5	1,890.00	0	0	0	0	0	0	3,780.00
4	3120150- TA-E02	TAPE, ELECTRICAL 10mm x 15M mm	roll		0	0	0	0	0	0	0	0	0	0	0	0	2	2	2	38.00	
5	3120150- OU-002	GLUE, Air Purpose	jar	COMMON OFFICE SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	52.14	
6	5210155- DV-R02	DIGITAL VOICE RECORDER	unit	COMMON COMPUTER SUPPLIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7	8014156- TS-046	MINI BUS	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8	8014156- TS-044	BUS	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9	8014156- TS-050	MOTORCYCLE	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10	8014156- TS-042	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11	8014156- TS-041	ASSEMBLED OWNER-TYPE JEEP	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
12	8014156- TS-040	ALL-TERRAIN VEHICLE (ATV)	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
13	8014156- TS-049	PICK-UP TRUCK	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
14	8014156- TS-056	TRI-WHEEL VEHICLE	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
15	8014156- TS-057	VAN	unit	CSE (FORECAST)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

530	4410103- HP-034	TONER CART, HP Q2612A, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
540	4410103- HP-030	TONER CART, HP Q5942A, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
541	4410103- HP-045	TONER CART, HP Q7583A, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
542	4410103- LX-053	TONER CART, LEXMARK E330/H1P, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
543	4410103- LX-055	TONER CART, LEXMARK T650/H1P, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
544	4410103- SA-060	TONER CART, SAMSUNG MLT-D101S, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
545	4410103- SA-067	TONER CART, SAMSUNG MLT-D103S, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
546	4410103- SA-069	TONER CART, SAMSUNG MLT-D104S, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
547	4410103- SA-069	TONER CART, SAMSUNG MLT-D105L, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
548	4410103- SA-B-4	TONER CART, SAMSUNG MLT-D108S, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
549	4410103- SA-021	TONER CART, SAMSUNG MLT-D202E, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
550	4410103- SA-018	TONER CART, SAMSUNG MLT-D251L, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
551	4410103- SA-020	TONER CART, SAMSUNG MLT-D202L, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
552	4410103- SA-B-2	TONER CART, SAMSUNG MLT-D205E, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
553	4410103- SA-065	TONER CART, SAMSUNG MLT-D255L, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
554	4410103- SA-019	TONER CART, SAMSUNG SCX-D655A, Black	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
555	4410103- BR-015	TONER CARTRIDGE, BROTHER TN 3470, Black, for printer BR-015	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
556	4410103- CA-020	TONER CART, DGE CANON 824 H, for printer LBP6750	cart		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Amount: 2,223,256.47																				

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Version: 3.7.8.2

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

- Reminders:**
- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
 - All information must be provided accurately.
 - Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
 - Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
 - For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
 - Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
 - Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
 - For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Department/Bureau/Office: DEMUR PENRO Cotabato
Region: 33
Address: Quinto Drive, Poblacion, Kidapawan City

Agency Code/UACS: H305
Organization Type: National Government Agency (NGA)

Contact Person: Engr. Eunice S. Calawen, EnP
Position: SAC Chairman
E-mail: penrokidapawan@dent.gov.ph
Telephone/Mobile Nos: (064) 577-1412


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	10	10	504.30	0	0	10	10	504.30	1	0	0	0	1	30.43	0	0	0	0	0.00	21	50.43	1,059.03
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	4	4	1,428.36	0	0	4	4	1,428.36	4	0	0	0	4	1,428.36	0	0	0	0	0.00	12	357.09	4,285.08
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	12	12	421.92	0	0	10	10	351.60	0	0	0	0	0.00	0	0	0	0	0.00	22	35.16	773.52	
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	14	14	509.04	0	0	10	10	363.60	0	0	0	0	0.00	0	0	0	0	0.00	24	36.36	872.64	
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	5	5	41.30	0	0	5	5	41.30	0	0	0	0	0.00	0	0	0	0	0.00	10	8.26	82.60	
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	15	15	333.00	6	0	0	6	133.20	5	0	0	0	5	111.00	0	0	0	0	0.00	26	22.20	577.20
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	15	15	670.80	0	0	0	0	0.00	5	0	0	0	5	223.60	0	0	0	0	0.00	20	44.72	894.40
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	15	15	858.00	5	0	0	5	286.00	4	0	0	0	4	228.80	0	0	0	0	0.00	24	57.20	1,372.80
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	15	15	333.00	5	0	0	5	111.00	0	0	0	0	0.00	0	0	0	0	0.00	20	22.20	444.00	
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	15	15	670.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	44.72	670.80	
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	15	15	858.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	57.20	858.00	
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	15	15	333.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	22.20	333.00	
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	15	15	686.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	45.76	686.40	
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	15	15	858.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	57.20	858.00	
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	10	10	1,612.00	0	0	5	5	806.00	0	0	0	0	0.00	0	0	0	0	0.00	15	161.20	2,418.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	2	2	47,247.20	0	0	1	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	3	23,623.60	70,870.80	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	2	2	33,176.00	0	0	3	3	49,764.00	0	0	0	0	0.00	0	0	0	0	0.00	5	16,588.00	82,940.00	
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	4	4	81.96	4	0	2	6	122.94	3	0	0	0	3	61.47	0	0	0	0	0.00	13	20.49	266.37
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	4	4	73.36	5	0	2	7	128.38	0	0	0	0	0.00	0	0	0	0	0.00	11	18.34	201.74	
CLEANING EQUIPMENT AND SUPPLIES																											
20	47131812-AF-A01	AIR FRESHENER	can	0	0	5	5	436.55	5	0	5	10	873.10	5	0	0	0	5	436.55	0	0	0	0	0.00	20	87.31	1,746.20
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	0	0	4	4	499.20	0	0	4	4	499.20	2	0	0	0	2	249.60	0	0	0	0	0.00	10	124.80	1,248.00

50	80141505-T5-050	FUEL FILTERS	piece	0	0	0	0	0.00	3	0	0	3	4,500.00	3	0	0	3	4,500.00	0	0	0	0	0.00	6	1,500.00	9,000.00
51	80141505-T5-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	2	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
52	80141505-T5-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-T5-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-T5-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-T5-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-T5-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-T5-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-T5-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-T5-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-T5-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-T5-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-T5-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-T5-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-T5-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-T5-065	MINE BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL																										P	2,233,256.47
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										P	223,325.65
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										P	-
D. GRAND TOTAL (A + B+ C)																										P	2,456,582.12
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																											


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



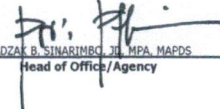
 LADY MAE U. PARRERO
 Assistant Procurement Officer

Certified Funds Available / Certified Appropriate Funds Available:



 NOVA ANN C. JASMIN, CPA
 Accountant / Budget Officer

Approved by:



 RADZAK B. SINARIMBOG, JR., MPA, MAPDS
 Head of Office / Agency

Date Prepared: July 26, 2024

47	-	Curbin	pcs			0	0.00		1	1	2,000.00			0	0.00		0	0.00	1	2,000.00		2,000.00
48	-	GPS	pcs			0	0.00		2	2	10,000.00			0	0.00		0	0.00	2	5,000.00		10,000.00
49	-	Handheld Radio	set			0	0.00		2	2	8,000.00			0	0.00		0	0.00	2	4,000.00		8,000.00
50	-	Tank	pcs			0	0.00		4	4	50,000.00			0	0.00		0	0.00	4	15,000.00		50,000.00
51	-	Hiking Shoes	pcs			0	0.00		4	4	20,000.00			0	0.00		0	0.00	4	5,000.00		20,000.00
52	-	Vest	pcs			0	0.00		4	4	8,000.00			0	0.00		0	0.00	4	2,000.00		8,000.00
53	-	Tracking Pants	pcs			0	0.00		4	4	12,000.00			0	0.00		0	0.00	4	3,000.00		12,000.00
54	-	Telescope	unit			0	0.00		1	1	8,000.00			0	0.00		0	0.00	1	8,000.00		8,000.00
55	-	Compass	unit			0	0.00		1	1	2,000.00			0	0.00		0	0.00	1	2,000.00		2,000.00
56	-	Drone	unit			0	0.00		1	1	80,000.00			0	0.00		0	0.00	1	80,000.00		80,000.00
57	-	Drone Battery	pcs			0	0.00		2	2	16,000.00			0	0.00		0	0.00	2	8,000.00		16,000.00
58	-	Packbag for Drone	pcs			0	0.00		1	1	3,000.00			0	0.00		0	0.00	1	3,000.00		3,000.00
59	-	Sleeping Bag	pcs			0	0.00		1	1	2,000.00			0	0.00		0	0.00	1	2,000.00		2,000.00
60	-	Submersible Water Pump	unit		1	1	1,000.00		0	0	0.00			0	0.00		0	0.00	1	1,000.00		1,000.00
61	-	Cage for straddle	pcs		1	1	5,000.00		0	0	0.00			0	0.00		0	0.00	1	5,000.00		5,000.00
62	-	Snake Tong	pcs		1	1	1,000.00		0	0	0.00			0	0.00		0	0.00	1	1,000.00		1,000.00
63	-	Snake Hook	pcs		1	1	1,000.00		0	0	0.00			0	0.00		0	0.00	1	1,000.00		1,000.00
64	-	Net	pcs		1	1	3,000.00		0	0	0.00			0	0.00		0	0.00	1	3,000.00		3,000.00
65	-	Leather Gloves	pcs		1	1	1,000.00		0	0	0.00			0	0.00		0	0.00	1	1,000.00		1,000.00
66	-	Safety Goggles	pcs		2	2	4,000.00		0	0	0.00			0	0.00		0	0.00	2	2,000.00		4,000.00
67	-	Ink Brother Black	bottle		2	2	800.00		0	0	0.00			0	0.00		0	0.00	2	400.00		800.00
68	-	Ink Brother Yellow	bottle		1	1	400.00		0	0	0.00			0	0.00		0	0.00	1	400.00		400.00
69	-	Ink Brother Cyan	bottle		1	1	400.00		0	0	0.00			0	0.00		0	0.00	1	400.00		400.00
70	-	Ink Brother Magenta	bottle		1	1	400.00		0	0	0.00			0	0.00		0	0.00	1	400.00		400.00
71	-	Mouse Pad	pcs			0	0.00	8	8	800.00			0	0.00		0	0.00	8	100.00		800.00	
72	-	Shoelace	pcs	30		10	100.00		0	0	0.00			0	0.00		0	0.00	10	10.00		100.00
73	-	Comlunar Notebook	pcs	30	14 Columns	10	500.00		0	0	0.00			0	0.00		0	0.00	10	50.00		500.00
74	-	Reimbursement Expense Receipt	set			0	0.00	2	2	60.00			0	0.00		0	0.00	2	30.00		60.00	
75	-	Wall Clock	pcs			0	0.00	1	1	300.00			0	0.00		0	0.00	1	50.00		300.00	
76	-	Cook Set	set			1	3,500.00		0	0	0.00			0	0.00		0	0.00	1	3,500.00		3,500.00
77	-	Gas Stove	set			1	4,500.00		0	0	0.00			0	0.00		0	0.00	1	4,500.00		4,500.00
78	39111610	Flashlight	pcs			5	1,750.00		0	0	0.00			0	0.00		0	0.00	5	350.00		1,750.00
79	-	Plastic Ring Binder	pcs			5	1,000.00		0	0	0.00			0	0.00		0	0.00	5	200.00		1,000.00
80	-	PVC Cover for Ring Binder	pack			5	2,000.00		0	0	0.00			0	0.00		0	0.00	5	400.00		2,000.00
81	-	Data Filer / Rack	pcs			5	2,750.00		0	0	0.00			0	0.00		0	0.00	5	550.00		2,750.00
82	-	3v Battery	pcs			3	270.00		0	0	0.00			0	0.00		0	0.00	3	90.00		270.00
83	-	File Drawer	set			0	0.00		0	0	0.00		2	2	14,000.00		0	0.00	2	7,000.00		14,000.00
85	45121003	Camera Lens	unit			0	0.00		0	0	0.00		1	1	75,000.00		0	0.00	1	75,000.00		75,000.00
86	-	Trail Camera	unit			0	0.00		0	0	0.00		1	1	15,000.00		0	0.00	1	15,000.00		15,000.00
87	-	Photocopier Machine	unit			0	0.00		0	0	0.00		1	1	75,000.00		0	0.00	1	75,000.00		75,000.00
88	-	Printing and Publication	pcs			0	0.00		0	0	0.00	1	1	100,000.00		0	0.00	1	100,000.00		100,000.00	
89	-	Rake	pcs			0	0.00		0	0	0.00		5	5	1,750.00		0	0.00	5	350.00		1,750.00
90	-	Shovel	pcs			0	0.00		0	0	0.00		5	5	1,750.00		0	0.00	5	350.00		1,750.00
91	-	Bolo Knife	pcs			0	0.00		0	0	0.00		5	5	1,250.00		0	0.00	5	250.00		1,250.00
92	-	Back Up Pump	pcs			0	0.00		0	0	0.00		0	0	0.00	1	1	20,000.00	1	20,000.00		20,000.00
93	-	Plastic Drum, 200 ltrs	pcs			0	0.00		0	0	0.00		0	0	0.00	1	1	20,000.00	1	20,000.00		20,000.00

A. TOTAL																				P	1,184,780.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																				P	118,478.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																				P	-
D. GRAND TOTAL (A + B + C)																				P	1,303,258.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																					

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 LADY MAE U. PARRENIO
 Assistant Procurement Officer

Certified Funds Available / Certified Appropriate Funds Available:

 NOVA ANNE S. JASMIN, CPA
 Accountant / Budget Officer

Approved by: 
 RADZAK B. SINARIMBAC
 Head of Office / Agency

Date Prepared: July 26, 2024