



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE XII-4
Quirino Drive, Kidapawan City
Tel No. (064) 577 - 1412

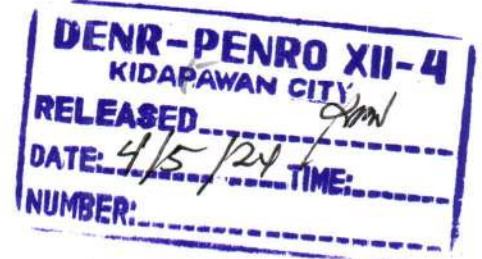
April 4, 2024

FOR : **The Regional Executive Director**
DENR XII, Koronadal City

ATT'N : The Chief, Planning and Management Division

FROM : The PENR Officer
PENRO XII-4, Kidapawan City

SUBJECT : **Submission of 1st Quarter BAR Report of PENRO Cotabato CY 2024**



Respectfully submitted is the above cited-report of PENRO Cotabato on its 1st Quarter BAR Accomplishment Report CY 2024.

For information and record.


RABZAK B. SINARIMBO, JD, MPA, MAPDS

P / A / P Code	Performance Indicators	UACS CODE	FY 2024 Physical Targets					FY 2024 Physical Accomplishments					VARIANCE	Remarks
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
	Annual Procurement Plan submitted (no.)												-	
	Updated APP non-CSE based on approved GAA FY 2024 submitted to GPPB-TSO (no.)		1				1	1				1	-	
	Indicative APP non-CSE for FY 2025 posted in the Transparency Seal (no.)				1		1						(1)	
	FY 2025 APP-CSE prepared and uploaded to the PS-PHILGEPS virtual store (no.)				1		1						(1)	
9. PROCUREMENT ACTIVITIES FOR THE CURRENT YEAR													-	
a. Conduct of Biddings/Alternative Procurement	bidding conducted/contract/Purchase Order issued (no.)		15	15	15	15	60	23				23	(37)	
b. Compliance to PHILGEPS conditions	Compliance report submitted (no.)		1				1	1				1	-	
d. Procurement Monitoring Report	report prepared/submitted (no.)		1		1		2	1				1	(1)	
e. Agency Procurement Compliance and Performance Indicator System	report prepared/submitted (no.)		1				1	1				1	-	
f. Conduct of Early Procurement Activities	Early procurement activity conducted (no.)		1				1	1				1	-	
10. BUDGET EXECUTION (BUDGET/ACCOUNTING)													-	
a. Preparation of Financial Plan	Financial plan prepared (no.)					1	1						(1)	
b. Voucher and payroll indexed & processed	-voucher and payroll indexed & processed (no.)		500	500	500	500	2,000	532				532	(1,468)	
b. Submission of Reports													-	
DISTRICT 2													-	
* Budget and Financial Accountability report (BFAR)	-Financial report prepared and submitted (no.) submitted (no.)												-	
	• FAR No. 4		3	3	3	3	12	3				3	(9)	
	Quarterly		8	8	8	8	32	8				8	(24)	
	- BAR												-	
	- FAR No. 1												-	
	- FAR No. 1A												-	
	- FAR No. 1B												-	
	- FAR No. 1C												-	
	- FAR No. 2												-	
	- FAR No. 2A												-	
	- FAR No. 5												-	
	- FAR No. 6												-	
c. Summary of Performance Monitoring Report (SPMR)	PENROs consolidated reviewed financial utilization reports		3	3	3	3	12	1				1	(11)	
d. Monitoring of Compliance to Audit Findings (CAAF)	Compliance monitoring report			1		1	2						-	(2)
f. Preparation and Submission of Financial Reports	Report submitted to COA (no.)		3	3	3	3	12	1				1	(11)	
f.a. Monthly trial balance,	PENRO Report submitted to COA (no.)				2								-	
f.b Quarterly financial statements	PENRO Report submitted to COA		1	1	1	1	4	1				1	(3)	

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			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
	and RO (no.)												-	
g. Hiring of Administrative Assistant (under PENRO Accountant & Budget Officer) and PENRO Planning officer)	Admin asst. hired (no.)		4	4	4	4	4	4				4	-	
k. Financial Performance Assessment	Workshop attended (no.)			1		1	2						-	
	Report submitted (no.)												(2)	
l. Personnel Management			232	232	232	232	232	232				232	-	
	- personnel records maintained/updated (No.)												-	
c. Submission of SALN (R.A. 6713)	% SALN submission		1				1	1				1	-	
3. Performance Management													-	
a. OPCR	OPCR commitment based on approved SPMS guidelines submitted to RO		3				3	3				3	-	
	100% rated FY 2024 OPCR based on approved SPMS guidelines submitted to the Director for Policy and Planning Service on prescribed period		3		3		6	3				3	(3)	
b. DPCR	DPCR commitment based on approved SPMS guidelines submitted to RO			2			2						(2)	
	100% rated DPCR based on approved SPMS guidelines submitted to the Director for Policy and Planning Service on prescribed period		1		1		2	1				1	(1)	
c. IPCR	% of IPCR commitment based on the approved DPCR submitted to Personnel			3			3	3				3	-	
	100% rated IPCR based on approved SPMS guidelines submitted to the Director for Policy and Planning Service on prescribed period		3		3		6	3				3	(3)	
4. Communications	-message/e-mail transmitted/fax delivered (no.)		1000	1000	1000	1000	4000	1,853				1,853	(2,147)	
5. Records Management	-records maintained/updated (no.)		3,000	3,000	3,000	3,000	3,000	4,259				4,259	1,259	
Collection of Fees													-	
OR issued	-officials Receipt (O.R.) issued (no.)		495	690	690	625	2,500	775				775	(1,725)	
11. Cashiering													-	
11.a Preparation of Cheques/Advices	Number of Cheques/Advices prepared		50	124	88	88	350	133				133	(217)	
9. Top Management acted upon	Paper/documents acted upon (no.)		750	750	750	750	3,000	1,890				1,890	(1,110)	
13. 8888 complaints	100% of complaints through hotline 8888 acted upon within 72 working hours upon receipt			1	1	1	3						(3)	
14. Updating of Citizen's Charter Processes	Citizen's Charter updated (no.)		3				3	3				3	-	

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
	Report Submitted												-	
15. Conduit of Management Conference	Conference conducted (no.)		1	1	1	1	4	1				1	(3)	
	Report submitted (no.)												-	
17. Quality Management System (QMS)			1	1	1	1	1	1	1			1	-	
6. Health and Wellness:													-	
5.a. Health Awareness Activity	activity conducted with report submitted to ARD for Management Service(no.)			3			3						(3)	
	participants attended (no.)												-	
SUPPORT TO OPERATIONS													-	
DATA Network Infrastructure Dev. And Mgt. Intensified Maintenance of ICT													-	
1. Network Infrastructure Maintenance	90% network uptime maintained with report automatically generated thru KISS		90%	90%	90%	90%	90%	100%				100%	0	
2. MGT./MAINT. OF ICT RESOURCES/ FACILITIES other Info System	-Website Maintained		1	1	1	1	1	1	1			1	-	
	-Internet connectivity/ maintained/ operationalized/ monitored (no.) including LAMS (10mbps for RO and 2-5Mbps for P/CENROs)		6	6	6	6	6	6	6			6	-	
	Server Room Maintained /operationalized/monitored		1		1		1	1	1			1	-	
	VOIP maintained / operationalized / monitored (no.)		3	3	3	3	3	4				4	1	
	-Safety and Security System equipment maintained/operationalized/monitored (no.)		29	29	29	29	29	34				34	5	
3. Hiring of IT-related Helpdesk Support	IT Helpdesk Support Hired (no)		3	3	3	3	3	3	3			3	-	
	1 GIS Operator/Region @20k/Month												-	
	1 GIS Operator/PENRO @20k/Month												-	
	1 IT Helpdesk Support/CENRO @20k/Month												-	
7. DENR Control Map	100% of required maps updated/uploaded		1	1	1	1	1	1	1			1	-	
- Uploading of spatial data to the DENR Control Map Portal by June 30, 2024													-	
4. Statistical Activities													-	
c. Coordination/linkages on statistical activities	Report submitted (no.)					1	1						(1)	
d. Updating of Provincial ENR Statistical Profile by Sector	ENR Statistical Profile Updated (no.)				1		1						(1)	
7. Maintenance and Updating of Information Systems	100% information systems and databases maintained and updated		3	3	3	3	3	4				4	1	
	PIMS												-	
	TOIS												-	
	Edats												-	
	SPICS												-	
6. Operation/Maintenance of Enhanced Forestry Information System (e-FIS)	Updated Forestry Statistics available on-line		1	1	4	1	1	1	1			1	-	

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
	Newly approved / existing forest tenure/ CTPO record reviewed and submitted online to FMB (no.)												-	
	Newly approved forest tenure/CTPO record created, reviewed and submitted online to Regional Office (no.)												-	
	Newly approved forest tenure/CTPO data/ information transformed to MDE Form and submitted to PENRO for encoding (no.)												-	
													-	
7. Attendance to ICT Training	ICT Training attended (no.)				1		1						(1)	
													-	
Prod. And Dissemination of Tech. and Popular Materials in the Conservation and Devt.														
1. Technical & popular materials produced & disseminated.														

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
Pre-programming Workshop														
- National Reprogramming Workshop														
- WFP Review and Finalization														
PENRO (4th)														
District 2														

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
2. MONITORING & EVALUATION OF ACCOMPLISHMENTS	PENROs and Divisions monitored (no.)		1	1	1	1	4	1				1	(3)	
DISTRICT 2 - PENRO	CENRO monitored (no.)												-	
DISTRICT 1 - CENRO MID.													-	
DISTRICT 3 - CENRO MAT.													-	
3. Attendance to Training	No. of Workshop/Meetings attended (no.)			1	1	1	3						(3)	
<i>***To include other Statistical Activities</i>													-	
4. Hiring of Support staff (CENRO Level)	contract of service hired (no.)		4	4	4	4	4	4				4	-	
6. Executive Committee Meeting	Executive Committee Meeting coordinated/facilitated (no.)		1	1	1	1	4	1				1	(3)	
7. Client Satisfaction Survey (CSS)	100% of Client Satisfaction Survey 2024 collected are encoded and submitted on or before December 30, 2024 (Data Collection and Encoding of 2023 CSS)		1	1	1	1	4	1				1	(3)	
FOREST & WATERSHED MANAGEMENT SUB-PROGRAM ENHANCED - NATIONAL GREENING PROGRAM ECOSYSTEM MANAGEMENT SERVICE													-	
3. Maintenance and Protection													-	
2nd Year (2023)	3 passes; 1 fireline establishment - ring weeding, replanting, fire suppression, patrol work - application of fertilizer - maintenance of fireline - conduct of geotagging		230	230	230	230	230	230					(230)	100% LOA submitted
3rd Year	-ring weeding/brushing -patrol work -maintenance of firelines -replanting -pest and disease control -conduct of geotagging - setting up of pole/markers to mark the boundaries of NC		412	412	412	412	412	412					(412)	100% LOA submitted
4. Improvement/Establishment of Nurseries for Seedling Distribution	Nurseries improved/established/operated (no)		2	2	2	2	2	2				2	-	
5. Maintenance and Protection of Seed Production Area (SPA)	SPA maintained (no.) seeds collected (kg)		1	1	1	1	1	1				1	-	
5. Hiring of ENR Extension Officers	ENR Extension Officers hired (no.)		3	3	3	3	3	3				3	-	
CENRO MIDSAYAP - District 1													-	
CENRO MATALAM - District 3													-	
11. Hiring of ENR Extension Officers (For Assessment of NGP Graduated Sites)	FEOs hired (no.)		3	3	3	3	3	3				3	-	
8. Hiring of Financial Staff	FS Staff hired with report submitted (no)		1	1	8	1	1	1				1	-	

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
	-extent of area evaluated Indicated in GIS maps prepared with geo-tagged photos												-	
	-Pertinent documents reviewed and evaluated; -Performance Evaluation report with categorical recommendation endorsed to PENRO												-	
	-Performance Evaluation report reviewed/evaluated with categorical recommendation and endorsed to RO.												-	
	-Performance Evaluation report reviewed/evaluated with categorical recommendation and endorsed to CO.												-	
	6. Processing of cutting (STCP, and PLTP/SPLTP) harvesting permit (CBFM and ISF) and wood Processing Permits (WPP and CRLD)													
	100% of areas applied for cutting/ harvesting permits inspected			4	5	3	12						(12)	
	validated with report submitted (no.)												-	
	MENU 1												-	
	Provision of full logistic and material support that are essential in forest law enforcement												-	
	• Menu 1.1												-	
	Procurement of Equipment and Gadgets:												-	
	d. Geotagging Devices												-	
	Geotagging device procured (no.) for LAWIN Patrollers (@ 12 teams)			12			12						(12)	
	e. Powerbanks												-	
	powerbanks procured (no.)			12			12						(12)	
	• Menu 1.2 Maintenance of acquired equipment												-	
	d. Maintenance of Multi-purpose four-wheeled vehicle												-	
	four wheeled vehicle maintained (no)			2			2						(2)	
	MENU 2												-	
	Construction/Improvement of Infrastructures												-	
	• Menu 2.2												-	
	Maintenance of Monitoring Station												-	
	Maintenance of Monitoring Station (no.)			2		2	2						(2)	
	II. Implementation of Forest Protection Program												-	
	Menu of Activities and strategies												-	
	MENU 3												-	
	Active Collaboration and Involvement of Forest Communities and other Stakeholders in Forest Protection and Law Enforcement undertakings												-	
	Menu 3.1												-	
	Activate/revitalize MFPCs, individual and group volunteers for deputization as DENROs												-	
	individual/group volunteers deputized (no.)			2		2	4						(4)	
	**MFPC Revitalized, Group/DENRO deputized												-	
	MENU 4												-	
	Undertake capacity building to DENR field personnel and enhance their skills and competence or effective protection of forest and plantations for biodiversity conservations												-	
	Menu 4.1												-	
	4.1 Para-legal training to												-	
	trainings conducted with					1	1						(1)	

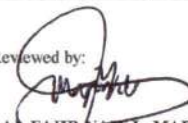
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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
	Provision of institutional support in investigation, filing of information and/or criminal complaints and prosecution of forestry cases												-	
● Menu 7.1	report endorsed to office of Usec for Field Operations cc FMB with action taken (no.)			1		1	2						(2)	
● Menu 7.2														
	Hiring of Legal Officers		2	2	2	2	2	2				2	-	
MENU 8	Effective Forest Fire, Pest and Disease Management Measures													
Menu 8.2	Fireline establishment (to include NGP graduated project)			40			40						(40)	
	(with Geo-tagged pictures of sites and GIS generated maps)													
MENU 10	Sustainable implementation of the Lawin Forest and Biodiversity Protection System													
a. Hiring of Forest Protection Officer (FPOs)	Forest protection officer hired (no.)		4	4	4	4	4	4				4	-	
LAWIN 29 Teams	Distance patrolled (km)		360	360	360	360	1,440	487.110				487.110	(953)	
10 teams														
7 teams														
5 teams														
7 teams														
	Reports submitted with at least 75% of the observed threats had actions taken (no)		3	3	3	3	12	3				3	(9)	
	Quarterly patrol plan endorsed to FMB		1	1	1	1	4	1				1	(3)	

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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4+5+6+7)	(8)	(9)	(10)	(11)	(8+9+10+11)	(12)	(13)
PROTECTED AREAS WILDLIFE, COASTAL & MARINE RES. ENFORCEMENT OF PA WILDLIFE & CAVE														
1. Processing/Issuance and Monitoring of CITES permits and other wildlife permits/certificates														
a. Processing/Issuance of Permits														
	Wildlife permit applications acted upon within the number of days as prescribed by the law (no)				1	1	2	2				2	-	
	LTP: 1-2 days													
	-CWR: 7 days													
	-WFP: 24 days													
b. Compliance monitoring of CWR and WFP target setting for CWR should be all the active WFP; budget would be 4000 times number of CWR/WFP														
	100% of the holders of Certificate of Wildlife Registration (CWR) in the Region monitored relative to their compliance with the terms and conditions of the wildlife permit		1	3	3	2	8	3				3	(5)	
2.a. Community-Based Program (CBP) Y2														
	CRMP reviewed & endorsed by		3	3	3	3	3	3				3		progress report: conducted General assembly meeting on March 5 to 6, 2024 at Barangay Ilomavis, Kidapawan City, in preparation for the Community Resource Management Plan (CRMP).
Phase 1 (1st-3rd Quarter of Year 2) - 50%														
5. Application, processing and approval of PACBRMA														
CRMP reviewed & affirmed by the RED, & endorsed to BMB														
6. Preparation of Community-Based Resource Management Plan (CRMP)														
Phase 2 (3rd-4th Quarter of Year 2) and continuation to the succeeding year-50%														
9. Revenues Generated (Php)														
			82,100	2,180,550	150,550	139,800	2,553,000	2,210,480	-	-	-	2,210,480	(342,520)	
a) Forestry														
			62,000	2,148,000	118,000	112,000	2,440,000	2,196,885.13				2,196,885.13	(243,115)	
b) Lands														
			19,500	31,750	31,750	27,000	110,000	8,445				8,445.00	(101,555)	
c) Biodiversity														
			600	800	800	800	3,000	5,150				5,150.00	2,150	
Miscellaneous Income (Hostel/Penalties/etc)														
								17,000				17,000.00	17,000	
3. Deputation and mobilization of WEO please coordinate with ED which is better if this is done per sem semester or just one sem preferably second ;ask recommendation from M and E														
	WEOs deputized(no.)		20				20	72				72.00	52	
	WEO mobilized with monthly report (no.)		1	3	3	3	10	1				1	(9)	


Prepared by:


ANNALYN M. ESCOTE
 FOR: Actg. PO

Reviewed by:


AL. FAUP. NAT. L. MAPANDI
 Chief, PMS

Approved by:


RADZAK B. SIVARIMBO, JD, MPA, MAPDS
 PENR Officer