



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE XII-4
Quirino Drive, Kidapawan City
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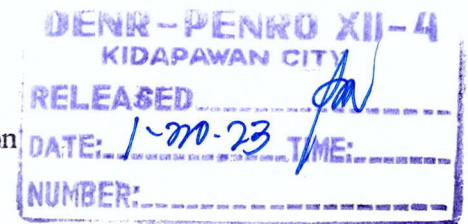
January 30, 2023

FOR : **The Regional Executive Director**
DENR XII, Koronadal City

ATT'N : The Chief, Planning and Management Division

FROM : The PENR Officer
PENRO XII-4, Kidapawan City

SUBJECT : **Consolidated Physical and Financial Accomplishment Report of
PENRO Cotabato for the month of January CY 2023.**



Respectfully submitted is the herein Consolidated Physical and Financial Accomplishment Report of PENRO Cotabato for the month of January CY 2023.

For information and record.


RENATO C. DOMINGO

Program/Project/Activity	Performance Indicators	PHYSICAL							FINANCIAL						Remarks/Justifications for those activities with low and high percentage accomplishments				
		TARGET			January	To Date	% Accom (This Month)	% Accom (To Date)	Fund Source	Allotment	Released	% (Amt. Released/Allotment*100)	Obligation			Disbursement		% Budget Utilization Rate (BUR)	
		Annual Target	This Month	To Date									This Month	To date		This Month	To date	Obligation/Allotment (16/12*100)	Disbursement/Allotment (18/16*100)
(2)	(3)	(5)	(6)	(7)	(9)	(10)	(11)	(12)	(13)	(14)	(19)	(20)	(21)						
Gen.MGT.&SUPERVISION																			
1.Personel Management																			
(quarterly report)	- personnel records	225	225	225	225	225	100%	100%											
	DISTRICT 2 (PENRO)	101	101	101	101	101	100%	100%											
	CENRO MID. -DISTRICT 1	64	64	64	64	64	100%	100%											
	CENRO MAT. - DISTRICT 3	60	60	60	60	60	100%	100%											
	c. Submission of SALN (R.A. 6713)	1	1	1	1	1	100%	100%											
	DISTRICT 2 (PENRO)	1	1	1	1	1	100%	100%											
	CENRO MID. -DISTRICT 1	1	1	1	1	1	100%	100%											
	CENRO MAT. - DISTRICT 3	1	1	1	1	1	100%	100%											
	d. Submission of the following:																		
d.1 OPCR	OPCR commitment based on approved SPMS guidelines submitted to RO																		
	DISTRICT 2 (PENRO)																		
d.2 DPCR	DPCR commitment based on approved SPMS guidelines submitted to RO																		
	DISTRICT 2 (PENRO)																		
d.3 IPCR	% of IPCR commitment based on approved DPCR																		
	DISTRICT 2 (PENRO)																		
	CENRO MID. -DISTRICT 1																		
	CENRO MAT. - DISTRICT 3																		
2.Procurement Services																			
a. Conduct of Biddings/Alternative Procurement	-bidding conducted/ contract/purchase Order issued (no.)																		
	DISTRICT 2 - PENRO																		
	DISTRICT 1 - CENRO MID.																		
	DISTRICT 3 - CENRO MAT.																		
b. Compliance to PHILGEPS conditions	Compliance report submitted (no.)																		
	DISTRICT 2 (PENRO)																		
c. Preparation of Annual Procurement Plan	Annual Procurement Plan																		
	DISTRICT 2 (PENRO)																		
d. Agency Procurement Compliance and Activities (EPA)	EPA Certification submitted (no.)																		
	DISTRICT 2 (PENRO)																		
3.Property Management																			
a. Maintenance of the Office Building Repainting/	- Maintenance/ Repair of facility (no.) report submitted (no.)																		
	DISTRICT 2 - PENRO																		
	DISTRICT 1 - CENRO MID.																		
	DISTRICT 3 - CENRO MAT.																		
a.1 Preparation of Disposal Plan	Disposal Plan submitted (no.)																		
	DISTRICT 2 - PENRO																		
a.2 Implementation of Disposal Plan	Disposed 50% of unserviceable properties per plan																		
	DISTRICT 2 - PENRO																		
b. Inventory of Regional and Field Office Properties	Inventory Conducted (no) Plan and equipment submitted to																		

DISTRICT 2 - PENRO									
4. Communications									
(quarterly report)	-message/e-mail transmitted/fax	2,000	167	167	579	579	346.71%	346.71%	
	DISTRICT 2 - PENRO delivered (no.)	800	67	67	272	272	405.97%	405.97%	
	DISTRICT 1 - CENRO MID.	600	50	50	109	109	218.00%	218.00%	
	DISTRICT 3 - CENRO MAT.	600	50	50	198	198	396.00%	396.00%	
5. Records Management									
(quarterly report)	-records maintained/updated (no.)	2,400	200	200	197	197	98.50%	98.50%	
	DISTRICT 2 - PENRO	800	67	67	105	105	156.72%	156.72%	
	DISTRICT 1 - CENRO MID.	800	67	67	41	41	61.19%	61.19%	
	DISTRICT 3 - CENRO MAT.	800	67	67	51	51	76.12%	76.12%	
6. Fiscal Collection									
	OR issued	2,200	183	183	193	193	105.46%	105.46%	
	DISTRICT 2 - PENRO	600	50	50	73	73	146.00%	146.00%	
	DISTRICT 1 - CENRO MID.	800	67	67	55	55	82.09%	82.09%	
	DISTRICT 3 - CENRO MAT.	800	67	67	65	65	97.01%	97.01%	
7. Budget/Accounting									
a. Preparation of Financial Plan									
	Financial Plan								
	DISTRICT 2 - PENRO								
b. voucher and payroll indexed & processed	-voucher and payroll indexed & processed (no.)	2,000	167	167	266	266	159.28%	159.28%	
	DISTRICT 2 - PENRO								
b. Submission of Reports									
	DISTRICT 2 - PENRO								
	-Financial report prepared and submitted (no.)								
• Budget and Financial Accountability report (BFAR)	submitted (no.)	32	8	8	8	8	100	100	
- BFAR No. 1			1	1	1	1	100	100	
- FAR No. 1			1	1	1	1	100	100	
- BFAR No. 1-A			1	1	1	1	100	100	
- BFAR No. 1-B			1	1	1	1	100	100	
- FAR No. 2			1	1	1	1	100	100	
- FAR No. 2-A			1	1	1	1	100	100	
-FAR No. 3			1	1	1	1	100	100	
- BFAR No. 5			1	1	1	1	100	100	
(report submitted consist of the above-specified reports)									
• FAR No. 4									
(To be submitted on or before the end of the following month)									
c. Summary of Performance Monitoring Report									
	PENROs consulted reviewed financial utilization reports (Monthly)								
d. Monitoring of Compliance to Adult Findings (CAAR/AOM) (2nd&4th)									
	Compliance monitoring report (no.)								
e. Financial Reconciliation & Closing of Book/Quarterly (1st & 3rd)									
	Workshop attended Report submitted (No.)								
f. Preparation and Submission of Financial Reports									
	Report submitted to COA								
f.a. Monthly trial balance	PENRO Report submitted to COA (no.)	12	1	1	1	1	100	100	
f. b Quarterly financial statements	PENRO Report submitted to COA (no.)	4	-	-	-	-	0%	0%	
G. Hiring of Administrative Assistant									
	Admin. Asst. hired (no.)								

