



January 24, 2025

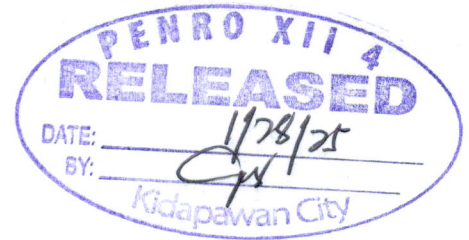
**MEMORANDUM**

**FOR :** The Regional Executive Director  
DENR XII, Koronadal City

**ATTENTION:** The Chief, Administrative Division  
The Chief, Procurement Section

**FROM :** The PENR Officer  
DENR XII, PENRO Cotabato, Kidapawan City

**SUBJECT :** SUBMISSION OF FY 2024 APP (Changes within the 2<sup>nd</sup> Semester)  
OF PENRO COTABATO



This refers to the PS-DBM Advisory 2024-18, regarding the reminder on the submission of procurement reports for FY 2024. This Office respectfully submits the Annual Procurement Plan (Changes within the 2nd Semester) for FY 2024.

For information and record.

  
**RADZAK B. SINARIMBO, J.D., MPA, MAPDS**

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Republic of the Philippines

**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES XII**

**Provincial Environment and Natural Resources Office Cotabato**

Quirino Drive, Kidapawan City

Tel No. (064) 577-1412, Email: penrokidapawan@denr.gov.ph



**BAGONG PILIPINAS**

## **POSTING CERTIFICATION**

This is to certify that the DENR Provincial Environment and Natural Resources Office Cotabato has posted its APP (Changes within the 2<sup>nd</sup> Semester) of FY 2024 on its agency website and can be accessible through this link: <https://penrocotabato.com/index.php/transparency-seal/>.

This certification is being issued in compliance with GPPB Circular No. 03-2020, this 24<sup>th</sup> day of January, 2025.

**ENGR. EUNICE S. CALAWEN, EnP**  
Chairperson, Bids and Awards Committee

**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES - DENR XII PENRO COTABATO**

**Updated Annual Procurement Plan for CY 2024 covering the 2nd Semester**

Code (PAP)	Procurement Program/Project	PMO/ End-User	EPA? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	OTHER ITEMS NOT AVAILABLE AT PS BUT REFROM OTHER SOURCES				-	-	-	-	-	-	-	-	-
	Training Related Services ( identify if Venue/Accommodation (including food)/Catering Services for specific event)									311,235.00	311,235.00	0.00	
50203050	Meals	NGP	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	21,600.00	21,600.00		- based on PPMP of various offices
50203050	Meals and Snacks	PENRO	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	3,200.00	3,200.00		- based on PPMP of various offices
50203050	Accommodation	PENRO	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	6,005.00	6,005.00		- based on PPMP of various offices
50203050	Meals	MES	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		- based on PPMP of various offices
50203050	Venue, Meals, Room Accommodation	MES	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	07/09/2024	07/18/2024 (No Bid Received)	N/A	N/A	GoP	61,500.00	61,500.00		- based on PPMP of various offices
50203050	Meals	PENRO	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	4,600.00	4,600.00		- based on PPMP of various offices
50203050	Meals and Snacks	PMS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	15,900.00	15,900.00		- based on PPMP of various offices
50203050	Meals and Snacks	PMS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	34,950.00	34,950.00		- based on PPMP of various offices
50203050	Snacks	PENRO	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		- based on PPMP of various offices

50203050	Meals and Snacks	ADMIN	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	5,700.00	5,700.00	- based on PPMP of various offices
50203050	Meals and Snacks	PMS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	27,130.00	27,130.00	- based on PPMP of various offices
50203050	Meals and Snacks	MSD	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	7,125.00	7,125.00	- based on PPMP of various offices
50203050	Meals and Snacks	PMS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	11,125.00	11,125.00	- based on PPMP of various offices
50203050	Meals and Snacks	NGP	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	5,725.00	5,725.00	- based on PPMP of various offices
50203050	Meals and Snacks	GAD	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	- based on PPMP of various offices
50203050	Meals and Snacks	PMS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	45,000.00	45,000.00	- based on PPMP of various offices
50203050	Meals and Snacks	PMS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	14,725.00	14,725.00	- based on PPMP of various offices
50203050	Meals and Snacks	PMS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	16,950.00	16,950.00	- based on PPMP of various offices
50203050	Meals	CDS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	- based on PPMP of various offices
	<b>Supplies and Materials</b>	-	-	-	-	-	-	-	-	<b>154,335.00</b>	<b>154,335.00</b>	<b>0.00</b> -
50203990	Computer Chair	MES	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	15,200.00	15,200.00	- based on PPMP

50203990	Janitorial Supplies	MSD	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	8,480.00	8,480.00	- based on PPMP
50203990	Vehicle Parts- Tires	PENRO	No	Competitive Bidding	07/02/2024	08/02/2024 No Received Bid	N/A	N/A	GoP	29,000.00	29,000.00	- based on PPMP
50203990	Computer Unit	CDS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	28,800.00	28,800.00	- based on PPMP
50203990	Vehicle Parts- Tires	MES	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	11,600.00	11,600.00	- based on PPMP
50203990	Vehicle Parts- Tires	MES	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	23,200.00	23,200.00	- based on PPMP
50203990	Small Conference Table	TSD	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	35,000.00	35,000.00	- based on PPMP
50203990	Janitorial Supplies	ADMIN	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	3,055.00	3,055.00	- based on PPMP
	<b>Office Equipment</b>	-	-	-	-	-	-	-	-	<b>127,535.00</b>	<b>127,535.00</b>	<b>0.00</b> -
50203210	Hard Disk, Printer, Flash Drive	MES	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	24,750.00	24,750.00	- based on PPMP
50203210	Portable Speaker with one Wireless Microphone	PENRO	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	13,900.00	13,900.00	- based on PPMP
50203210	Laptop	CDS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	28,235.00	28,235.00	- based on PPMP
50203210	UPS	ADMIN	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	- based on PPMP

50203210	Smart Television	PENRO	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	09/18/2024	09/27/2024 (No Received Bid)	N/A	N/A	GoP	52,800.00	52,800.00	- based on PPMP
50203210	UPS	CDS	No	Shopping 52.1(b) - Regular Office Supplies and Equipment no available in PS	N/A	N/A	N/A	N/A	GoP	2,850.00	2,850.00	- based on PPMP
											593,105.00	0.00
								<b>TOTAL</b>		<b>593,105.00</b>		

Prepared by:

Reviewed/Evaluated by:

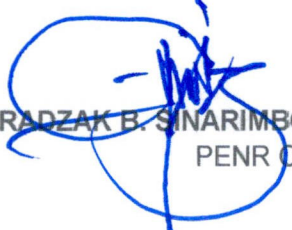
Recommending Approval:

Approved by:

  
**LADY MAE U. PARREÑO**  
 ADA VI/ Assistant Procurement  
 Officer

  
**DONNA K. VILLOCINO**  
 Budget Officer

Bids and Awards Committee  
  
**ENGR. EUNICE S. CALAWEN, EnP**  
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