



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN
Provincial Environment and Natural Resources Office Cotabato



July 16, 2026

MEMORANDUM

FOR : The Regional Executive Director
DENR XII, Aurora Street, Koronadal City

ATT'N : The Chief, Administrative Division

FROM : The PENR Officer
Quirino Drive, Kidapawan City

SUBJECT : SUBMISSION OF THE UPDATED ANNUAL PROCUREMENT PLAN (APP) FOR CY 2026 COVERING THE 1ST SEMESTER AND ITS POSTING CERTIFICATION

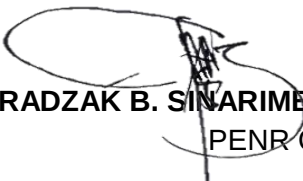
In compliance with Section 7.7.5 of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 (New Government Procurement Act - NGPA) and GPPB-TSO Advisory No. 002, Series of 2026, we respectfully submit the **Updated Annual Procurement Plan (APP) for the First Semester of Fiscal Year 2026** of the Provincial Environment and Natural Resources Office (PENRO) Cotabato.

This updated plan comprehensively reflects all procurement project modifications, revisions, amendments, and supplemental items approved by the Head of the Procuring Entity (HoPE) covering the period from **January 1 to June 30, 2026**.

For your review and consolidation, the following mandatory compliance documents are attached/linked:

1. **Duly Signed PDF Copy** of the FY 2026 Updated APP (1st Semester) signed by the HoPE.
2. **Editable Excel Format (.xlsx)** using the newly prescribed NGPA APP Standard Form template.
3. **Certificate of Posting** signed by the Head of the BAC Chairperson.

For your information, immediate reference, and formal acknowledgment of receipt.


RADZAK B. SINARIMBO, JD, MPA MAPDS
PENR Officer



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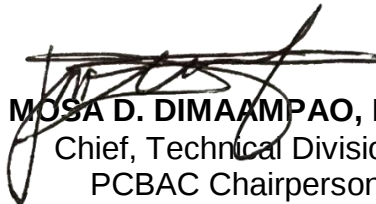
POSTING CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the **Provincial Environment and Natural Resources Office (PENRO) Cotabato**, through its Bids and Awards Committee (BAC) Secretariat, has posted its **Updated Annual Procurement Plan (APP) for Non-Common Use Supplies and Equipment (Non-CSE) for the First (1st) Semester of Fiscal Year 2026** (reflecting all changes, modifications, and amendments made from January 1 to June 30, 2026).

The aforementioned Updated APP FY 2026 was conspicuously posted on the agency's official website under the Transparency Seal page. The document is accessible through this link: <https://penrocotabato.com/index.php/transparency-seal/>.

Issued this **16th day of July, 2026** at PENRO Cotabato, Quirino Drive, Kidapawan City, Philippines.


MOSA D. DIMAAMPAO, Ph.D
Chief, Technical Division/
PCBAC Chairperson


RADZAK B. SINARIMBO, JD, MPA, MAPDS
PENR Officer/
Head of Procuring Entity



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DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES - DENR XII PENRO COTABATO

Updated Annual Procurement Plan for FY 2026 (Changes within 1st Semester)

Code (PAP)	Procurement Program/Project	PMO/ User	End- EPA? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
		-	-	-	-	-	-	-	-	3,932,400.00	3,452,400.00	480,000.00	-
50212990	Network Infrastructure Rehabilitation across CENROs	ICT	No	SVP	3rd Quarter		4th Quarter		RA No. 12116 FY 2025	1,326,000.00	1,326,000.00	-	SAA No. CO-R12-101-2026-06-732
50604050	Network Switches	ICT	No	SVP	3rd Quarter		4th Quarter		RA No. 12314 FY 2026	480,000.00	-	480,000.00	SAA No. CO-R12-101-2026-06-625
50203090	Fuel, Oil and Lubricants	Administrative	No	Direct Retail Purchase	within CY 2026				GAA FY 2026	1,234,800.00	1,234,800.00	-	Fuel and lubricants for official vehicles used in general administrative field travel and courier runs
50299990	Meals and Snacks	Administrative	No	SVP	within CY 2026				GAA FY 2026	891,600.00	891,600.00	-	Catering services and snacks for official administrative meetings, staff conferences, and personnel workshops
	National Greening Program Maintenance and Protection	-	-	-	-	-	-	-	-	10,019,000.00	0.00	10,019,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	480,000.00	-	480,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/17/2026	3/25/2026	4/1/2026	4/6/2026	GAA FY 2026	354,000.00	-	354,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	600,000.00	-	600,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	840,000.00	-	840,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	180,000.00	-	180,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites

50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	270,000.00	-	270,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	60,000.00	-	60,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	270,000.00	-	270,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2024, Year 3	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	600,000.00	-	600,000.00	Year 3 maintenance, weeding, and protection activities for the CY 2024 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	585,000.00	-	585,000.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	982,500.00	-	982,500.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	270,000.00	-	270,000.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	165,000.00	-	165,000.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	1,035,000.00	-	1,035,000.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	435,000.00	-	435,000.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	165,000.00	-	165,000.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/9/2026	3/16/2026	3/23/2026	3/24/2026	GAA FY 2026	1,027,500.00	-	1,027,500.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites

50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	717,500.00	-	717,500.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
50213020	CY 2025, Year 2	NGP	No	NP-CP Sec. 30 of RA 12009	3/5/2026	3/11/2026	3/17/2026	3/18/2026	GAA FY 2026	982,500.00	-	982,500.00	Year 2 maintenance, ring weeding, and protection activities for CY 2025 NGP plantation sites
	Supplies and Materials	-	-	-	-	-	-	-	-	1,201,792.45	1,201,792.45	0.00	-
50203010	Office Supplies	MANP	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	100,854.00	100,854.00	-	Procurement of standard office supplies for daily operations of Mt. Apo Natural Park (MANP) personnel.
50203990	Vehicle Supplies	MANP	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	37,790.00	37,790.00	-	Procurement of spare parts, lubricants, and maintenance supplies for the official field vehicles of Mt. Apo Natural Park (MANP)
50213040	Construction Supplies	MSD	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	7,162.10	7,162.10	-	Procurement of hardware and construction supplies for routine facility maintenance managed by MSD
50203010	Office Supplies	RPS	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	48,860.00	48,860.00	-	Office supplies for regular permit processing and public assistance operations at RPS
50203010	Office Supplies	PMS	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	3,586.00	3,586.00	-	Office supplies for regular planning, monitoring, and report preparation activities
50203990	Construction Supplies	MSD	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	2,282.50	2,282.50	-	Procurement of hardware and construction supplies for routine facility maintenance managed by MSD
50213060	Vehicle Supplies	NGP	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	37,790.00	37,790.00	-	Maintenance and operational supplies for NGP field patrol vehicles
50203990	Other Supplies and Materials	NGP	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	16,000.00	16,000.00	-	Field supplies for routine NGP operations
50203010	Office Supplies	NGP	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	81,884.00	81,884.00	-	Administrative and stationery supplies for daily NGP operations
50203990	Other Supplies and Materials	NGP	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	38,017.00	38,017.00	-	Field supplies for routine NGP operations
50299070	Subscription for Additional GB for Email	MES	No	SVP	2nd Quarter				GAA FY 2026	5,328.00	5,328.00	-	Email storage capacity upgrade for continuous digital office communications

50203010	Office Supplies	NGP	No	SVP	2nd Quarter				GAA FY 2026	2,730.60	2,730.60		-	Administrative and stationery supplies for daily NGP operations
50203010	Office Supplies	MMFN	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	192,985.10	192,985.10		-	Administrative and stationery supplies for daily MMFN unit operations
50203990	Other Supplies and Materials	MMFN	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	13,475.00	13,475.00		-	Miscellaneous field supplies for mechanized nursery operations and seedling production
50203990	Other Supplies and Materials	PENRO	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	2,187.50	2,187.50		-	Various supplies for routine administrative functions and common maintenance at PENRO
50203990	Other Supplies and Materials	MSD	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	5,362.50	5,362.50		-	Various supplies for routine facility maintenance and office support at MSD
50203010	Office Supplies	MSD	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	29,172.00	29,172.00		-	Supplies for document processing, record keeping, and general reporting at MSD
50203990	Other Supplies and Materials	PENRO	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	12,500.00	12,500.00		-	Various supplies for routine administrative functions and common maintenance at PENRO
50203010	Office Supplies	PMS	No	SVP	1st Quarter		2nd Quarter		GAA FY 2026	49,015.78	49,015.78		-	Office supplies for regular planning, monitoring, and report preparation activities
50203990	Construction Supplies	CDS	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	54,817.35	54,817.35		-	Caging materials for temporary holding of confiscated or rescued wildlife species
50203010	Office Supplies	CDS	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	55,466.70	55,466.70		-	Supplies for document processing, permit validation, and general reporting at CDS
50203990	Other Supplies and Materials	MMFN	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	2,459.60	2,459.60		-	Administrative and stationery supplies for daily MMFN unit operations
50213040	Other Supplies and Materials	Administrative	No	SVP	2nd Quarter				GAA FY 2026	72,309.60	72,309.60		-	Electrical rewiring and maintenance of the general administrative office building
50203010	Office Supplies	ICT	No	SVP	2nd Quarter				GAA FY 2026	283,348.56	283,348.56		-	Supplies for document printing, asset tagging logs, and general ICT reporting
50203010	Office Supplies	ICT	No	SVP	2nd Quarter		3rd Quarter		GAA FY 2026	46,408.56	46,408.56		-	Office supplies for regular network monitoring, system maintenance documentation, and technical reporting
	Office Equipment	-	-	-	-	-	-	-	-	269,940.00	269,940.00	0.00	-	

50203210	ICT Equipments	ICT	No	SVP	1st Quarter	2nd Quarter	GAA FY 2026	159,290.00	159,290.00		Procurement of semi-expendable IT hardware to support regular agency-wide network and system maintenance
50203210	ICT Equipments	ICT	No	SVP	1st Quarter	2nd Quarter	GAA FY 2026	77,650.00	77,650.00		Procurement of semi-expendable IT hardware to support regular agency-wide network and system maintenance
50203210	ICT Equipments	ICT	No	SVP	2nd Quarter	3rd Quarter	GAA FY 2026	33,000.00	33,000.00		Procurement of semi-expendable IT hardware to support regular agency-wide network and system maintenance
						TOTAL		15,423,132.45	4,924,132.45	10,499,000.00	

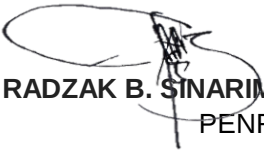
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